

# COUNTRY MANOR

@ THE CLUB

154 Esk Street, Invercargill, 9810  
P.O. Box 21, Winton 9741  
Phone: 03 214 2058  
Email: [club@countrymanor.co.nz](mailto:club@countrymanor.co.nz)  
Web: [www.countrymanor.co.nz](http://www.countrymanor.co.nz)

## Terms and Conditions

- 1) Full payment is to be made before the day of function;

Payment details:

Post: Country Manor Catering, PO Box 21, Winton

Internet Banking: Country Manor Catering, 02 0924 0003594 00

A \$400.00 deposit (non-refundable) is required for any function exceeding 50 guests;

- 2) Your function will be pencil booked only, until deposit, completed booking form and the terms & conditions signed are received (unless agreement made with Country Manor);
- 3) Country Manor will provide all food service equipment to complete your function experience, top quality white china equipment, cutlery and staff service.
- 4) Country Manor does not provide liquor service or glasses. You will need to speak to the IWMC regarding this. We concentrate on making sure the food service is 100%;
- 5) Final menu, time schedule and approximate number of guests to be confirmed 4 weeks before your function;
- 6) Final confirmation of numbers 4 working days in advance of function date;
- 7) Please do not embarrass our team on the day by asking for the leftover food. Because of strict food handling guidelines and a strict food control plan with the Southland District Council & the Invercargill City Council, Country Manor Catering will not leave leftover food to be consumed at a later time as this food is out of our control. The amount charged is per person and not for the food provided.

8) All pricing listed on our menus are inclusive of GST. The pricing for your finalised & agreed menus will be held as per these terms & conditions. Please note our current prices of menus that have not been finalised & agreed for your booking by you may have a slight increase depending on our suppliers pricing.

9) Extra charges will apply for functions scheduled on Public Holidays.

**I have read and understood the Terms and Conditions.**

**Printed name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_